

MCIR QUARTERLY

Michigan Care Improvement Registry
Newsletter for Providers

[MCIR.ORG](https://www.mcir.org)

Jenna May & Denise Oles-Acevedo
Education & Training Analysts

MCiR
Michigan Care Improvement Registry
Fall 2025



Welcome to the fifth edition of the MCIR Quarterly Newsletter!

The Michigan Care Improvement Registry (MCIR) is entering an exciting new chapter. With modernization set to go live in late March 2026, we are taking important steps to ensure providers have the resources, training, and support they need to navigate this transition with confidence. In this edition, you will find:

- A spotlight on STChhealth, our new vendor behind STC|ONE
- Upcoming opportunities to learn directly from the experts
- Guidance on updating your site information
- Practical reminders to keep your workflow smooth
- Tips for managing duplicate records

Education & Training Updates

For now, the Education & Training Analyst (ETA) Team will continue offering monthly group training for the legacy MCIR system. As we move closer to modernization, these sessions may shift to focus on the new STC|ONE platform. You can view our group training schedule here: [MCIR Group Training Calendar](#).

In the meantime, one-on-one trainings are always available. Please [contact your regional MCIR team](#) if your site would benefit from individualized support.

Top News

[ETA Team Updates](#)

[MCIR Modernization](#)

[Form Reminders](#)

[Tips and Tricks:
Duplicate Records](#)



MCIR Modernization: Go-Live Date Announced

We are thrilled to share that the Michigan Care Improvement Registry (MCIR) transition to STC|ONE is scheduled for late March 2026.

HL7 Onboarding Freeze

As part of Michigan's transition to the new STC|ONE immunization information system, MCIR will temporarily pause all HL7 onboarding activities beginning October 1, 2025. This temporary freeze is necessary to support a smooth migration to the new platform. For more information, please visit: [HL7 Onboarding Freeze Communication](#).

STChealth ImmsLink

STChealth operates one of the largest data exchange networks in the United States. Its ImmsLink interface enables over 1,000 Michigan providers to report to MCIR with real-time access to immunization histories and ensures guaranteed compliance. STChealth simplifies IIS connectivity, allowing providers to stay focused on patient care.

Project Timeline

- Phase 1: Pre-Implementation — Early 2025
- Phase 2: Development & Testing — Mid-2025
- Phase 3: Training & Education — Mid-to-late 2025**
- Phase 4: Transition to new IIS — late March 2026.

Have Questions?

We value your input! Email us at MDDHS-MCIRTransition@michigan.gov with your questions or suggestions.

Go-Live Date Announced

Following a successful two-day site visit with STChealth, the Michigan Department of Health and Human Services (MDHHS) and the Department of Technology, Management, and Budget (DTMB) are pleased to announce that the STC|ONE MCIR Modernized system is scheduled to go live in late **March 2026**, with core functionality available for providers, local health departments, schools, and childcare users. Additional system enhancements will be added after a May 2026 production update, ensuring a smooth transition while allowing for continued improvements post-launch.

Did You Know?

Michigan is leading the way as the first state to launch STC's new interactive learning modules —designed to give MCIR users a more dynamic and engaging training experience.

Stay Updated

- **[MCIR.org/modernization](#)**: Visit our dedicated page for resources and updates.
- **Monthly Emails & Office Hours**: Receive updates and connect with MCIR experts.
- **MCIR News Screen**: View announcements within the MCIR system.



MCIR Help Desk Phone Hours

Monday-Friday

8:30 AM - 4:00 PM*

*On the 2nd and 4th Friday of the month, phones will close at 2:00 PM for staff development

1-888-243-6652

MDHHS-MCIRHelp@michigan.gov

Fax: 517-763-0370

Don't Forget: Send in Your P4Ms!

Please continue to submit **Petition for Modification (P4M) forms** promptly. These forms help maintain accurate patient information in MCIR and prevent the creation of duplicate records. Timely submission supports data quality and ensures smoother record management.

Practice Information Updates

If your practice has acquired another site, undergone a merger, or changed ownership, don't forget to complete a **Provider Site Usage Agreement (PSUA) form** to ensure your practice is under the correct organization in STC|ONE.

2025 Fall Immunization Conference Update

Due to recent developments, the in-person Fall Immunization Conference planned for October has been cancelled. If you have any questions or concerns, please contact the checcimms@michigan.gov.

Keeping Your MCIR Site Up-to-Date

Accurate contact information is essential as we move toward the the transition to STC|ONE. Each site is responsible for keeping its details current in MCIR:

- Update your **primary contact email** directly on your site information page.
- To update the supervising physician, site administrators, or site name, please submit a **Provider Site Usage Agreement (PSUA) form**.
- Regularly review your user list and **remove staff** who no longer work at your site to maintain security and accuracy.

Staying current ensures you won't miss key updates and helps support a smooth transition to STC|ONE.

ETA Office Hours

Do you have questions about MCIR? Join our ETA Office Hours for live support. These informal sessions are a chance to ask questions, get tips, and connect directly with an Education & Training Analyst. Whether you are troubleshooting an issue or just want clarification on processes, office hours are here to help. **Please come ready with questions for us to answer or submit your questions at registration.**

Use the link below to register for our upcoming office hours.

[**October Office Hours Link**](#)

Tips & Tricks: Handling Duplicate Records in MCIR

Duplicate records can occur from entry errors, changes in information, or differences in how patient data is reported. The good news: MCIR provides tools to help you identify and resolve them quickly. Please refer to our [Duplicate Record Tip Sheet](#) for detailed instructions.

Marking Duplicates from Add/Find

- If a duplicate record has the same date of birth (DOB) and name as the original record, you can mark them as duplicates directly from the Add/Find search area in MCIR (Figure 1).
- If the records share the same DOB but slightly different names, use the [Wildcard Search \(*\)](#) to locate all possible variations before marking them as duplicates.

The screenshot shows the 'Person Browse Roster' interface. At the top, there are navigation tabs: Person, Rem/Rcl, VIM, My Site, Adm, Rpts, and Oth. Below these is a search bar with 'Add/Find' and 'Roster' options. A message states: 'If the correct person is not listed you may Search Again.' and 'User count: 3'. The main table has columns: Name, Birth Date, MCIR ID, Sex, and Responsible Party. Three records are listed, with checkboxes next to their names. The 'Wolverine, Little' and 'Wolverine-Robin, Little' records have their checkboxes checked. A 'Mark as Duplicate' button is located at the bottom of the table.

Name	Birth Date	MCIR ID	Sex	Responsible Party
<input type="checkbox"/> Spartan, Little	01/26/2020	17524027653	M	Spartan, Angela
<input checked="" type="checkbox"/> Wolverine, Little	01/26/2020	17572858223	M	Robin, Mama
<input checked="" type="checkbox"/> Wolverine-Robin, Little	01/26/2020	17516751455	M	Robin, Mama

Figure 1

Marking Duplicates from Your Roster

If a duplicate record has a different DOB from the original, add both records to your roster. Then:

1. Locate the records in your roster and click “Modify Roster.”
2. Select both records.
3. Click “Mark as Duplicates” (Figure 2).

The screenshot shows the 'Roster' interface. At the top, there are navigation tabs: Person, Rem/Rcl, VIM, My Site, Adm, Rpts, and Oth. Below these is a search bar with 'Add/Find' and 'Roster' options. A search bar for 'Last Name' is present, along with a 'Search' button. The 'Roster Size' is 25. There are 'Check All' and 'Clear All' buttons. The main table has columns: Name, Birth Date, MCIR ID, Sex, and Responsible Party. Five records are listed, with checkboxes next to their names. The 'Wolverine, Little' and 'Wolverine-Robin, Little' records have their checkboxes checked. A 'Mark as Duplicate' button is located at the bottom of the table.

Name	Birth Date	MCIR ID	Sex	Responsible Party
<input type="checkbox"/> wo-one_terrible	03/01/2012	17503682978	M	n/a
<input checked="" type="checkbox"/> Wolverine, Little	01/26/2020	17572858223	M	n/a
<input checked="" type="checkbox"/> Wolverine-Robin, Little	01/26/2020	17516751455	M	n/a
<input type="checkbox"/> ZZZaaduck, Donald	01/01/2001	16646002748	M	n/a
<input type="checkbox"/> zzzBatman, Johnny	05/05/2015	17544267596	M	n/a

Figure 2

Tips & Tricks: Handling Duplicate Records in MCIR continued

Can't Mark a Duplicate in MCIR?

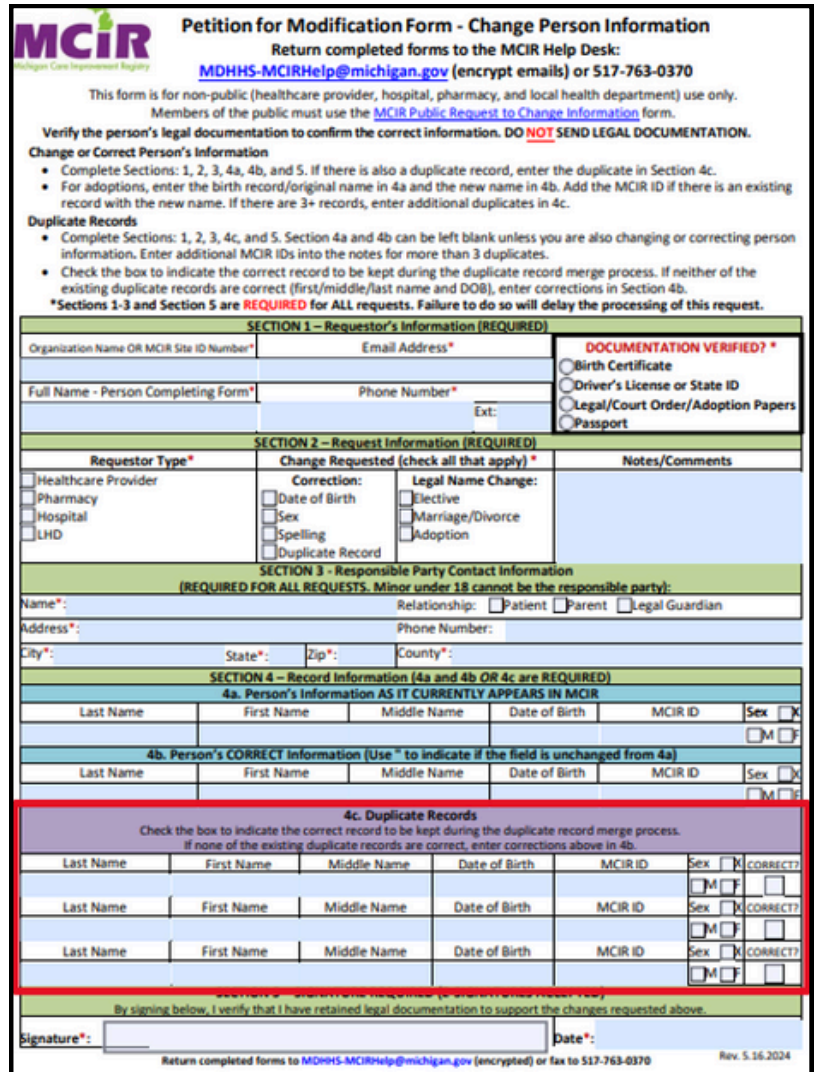
If you can't mark records as duplicates in MCIR, don't worry--simply submit a **Petition for Modification (P4M) form** (Figure 3). Complete ALL sections and list the original and duplicate record numbers in section 4c. Our team will find and merge the records for you.

What Happens When I Mark a Duplicate Record?

When you mark duplicate records in MCIR, the pair is sent to a review queue and evaluated by the MCIR team. Because this queue is large, simply marking the records as duplicates does **not** ensure they will be merged.

To complete the process, you must also submit a **Petition for Modification (P4M) form**. This gives our team the details needed to correctly merge the record and preserve the right information. Remember: Mark the duplicate records *and* send a P4M. This two-step process ensures faster, more accurate merges and keeps patient records clean.

Petition for Modification (P4M) Form



MCIR Michigan Case Information Registry
Petition for Modification Form - Change Person Information
Return completed forms to the MCIR Help Desk:
MDHHS-MCIRHelp@michigan.gov (encrypt emails) or 517-763-0370

This form is for non-public (healthcare provider, hospital, pharmacy, and local health department) use only. Members of the public must use the [MCIR Public Request to Change Information](#) form.
Verify the person's legal documentation to confirm the correct information. **DO NOT SEND LEGAL DOCUMENTATION.**

Change or Correct Person's Information

- Complete Sections: 1, 2, 3, 4a, 4b, and 5. If there is also a duplicate record, enter the duplicate in Section 4c.
- For adoptions, enter the birth record/original name in 4a and the new name in 4b. Add the MCIR ID if there is an existing record with the new name. If there are 3+ records, enter additional duplicates in 4c.

Duplicate Records

- Complete Sections: 1, 2, 3, 4c, and 5. Section 4a and 4b can be left blank unless you are also changing or correcting person information. Enter additional MCIR IDs into the notes for more than 3 duplicates.
- Check the box to indicate the correct record to be kept during the duplicate record merge process. If neither of the existing duplicate records are correct (first/middle/last name and DOB), enter corrections in Section 4b.
- *Sections 1-3 and Section 5 are **REQUIRED** for ALL requests. Failure to do so will delay the processing of this request.

SECTION 1 -- Requestor's Information (REQUIRED)

Organization Name OR MCIR Site ID Number*	Email Address*	DOCUMENTATION VERIFIED? * <input type="radio"/> Birth Certificate <input type="radio"/> Driver's License or State ID <input type="radio"/> Legal/Court Order/Adoption Papers <input type="radio"/> Passport
Full Name - Person Completing Form*	Phone Number* Ext:	

SECTION 2 -- Request Information (REQUIRED)

Requestor Type*	Change Requested (check all that apply) *	Notes/Comments
<input type="checkbox"/> Healthcare Provider <input type="checkbox"/> Pharmacy <input type="checkbox"/> Hospital <input type="checkbox"/> LHD	Correction: <input type="checkbox"/> Date of Birth <input type="checkbox"/> Sex <input type="checkbox"/> Spelling <input type="checkbox"/> Duplicate Record Legal Name Change: <input type="checkbox"/> Elective <input type="checkbox"/> Marriage/Divorce <input type="checkbox"/> Adoption	

SECTION 3 - Responsible Party Contact Information (REQUIRED FOR ALL REQUESTS. Minor under 18 cannot be the responsible party):

Name*: Relationship: Patient Parent Legal Guardian
Address*: Phone Number:
City*: State*: Zip*: County*:

SECTION 4 -- Record Information (4a and 4b OR 4c are REQUIRED)

4a. Person's information AS IT CURRENTLY APPEARS IN MCIR

Last Name	First Name	Middle Name	Date of Birth	MCIR ID	Sex
					<input type="checkbox"/> M <input type="checkbox"/> F

4b. Person's CORRECT Information (Use * to indicate if the field is unchanged from 4a)

Last Name	First Name	Middle Name	Date of Birth	MCIR ID	Sex
					<input type="checkbox"/> M <input type="checkbox"/> F

4c. Duplicate Records
Check the box to indicate the correct record to be kept during the duplicate record merge process. If none of the existing duplicate records are correct, enter corrections above in 4b.

Last Name	First Name	Middle Name	Date of Birth	MCIR ID	Sex	CORRECT?
						<input type="checkbox"/> M <input type="checkbox"/> F <input type="checkbox"/>
						<input type="checkbox"/> M <input type="checkbox"/> F <input type="checkbox"/>
						<input type="checkbox"/> M <input type="checkbox"/> F <input type="checkbox"/>

By signing below, I verify that I have retained legal documentation to support the changes requested above.

Signature*: _____ Date*: _____

Return completed forms to MDHHS-MCIRHelp@michigan.gov (encrypted) or fax to 517-763-0370
Rev. 5.16.2024

Figure 3

Thank You for Helping Keep MCIR Accurate

We appreciate your efforts in identifying and reporting duplicate records. Your work ensures cleaner, more accurate data, resulting in reliable immunization records for Michigan residents. Together, we're building a stronger system that supports providers and protects patients across our state.